Making a Survey Available

The Assessment tools allow you to create tests and surveys that automatically become an item in your Gradebook. Students complete these assessments and submit them through Blackboard.

In this tutorial you will learn how to navigate to one of the content areas and make a survey available.

1. Make sure your **Edit Mode** button is switched to **ON** and select a **Content Area**. (Assignments, Course Documents, etc.)

2. Mouse over **Evaluate** and select **Create Survey**.
3. On the Add Survey page, select the survey you want to make available from the existing survey menu, then click on the Submit button.

4. On the Survey Options page, scroll down to the Survey Availability section. On the first option, "Make the link available" select the Yes radio button.

5. Choose from the remaining options for Survey Availability, Survey Feedback, and Survey Presentation, then click the Submit button to finish making your survey available.