Making a Test Available

The Assessment tools allow you to create tests and surveys that automatically become an item in your Gradebook. Students complete these assessments and submit them through Blackboard.

In this tutorial you will learn how to navigate to one of the Test area and make a test available.

1. Make sure your **Edit Mode**: button is switched to **ON** and select a **Content Area**. (Assignments, Course Documents, etc.)

2. Mouse over **Evaluate** and select **Create Test**.
3. On the **Add Test** page, select the test you want to make available from the existing test menu, then click on the **Submit** button.

4. On the **Test Options** page, scroll down to the **Test Availability** section. On the first option, "**Make the link available**" select the **Yes** radio button.

5. Choose from the remaining options for **Test Availability**, **Self Assessment**, **Test Feedback**, and **Test Presentation**, then click the **Submit** button to finish making your test available.