# Logging Into Blackboard

## Where Do I Find Blackboard?

Go to the MATC homepage ([www.matc.edu](http://www.matc.edu)) and click the **Blackboard icon** that appears on the right side of the screen.

## What is My Login Information?

**Username:** Your username will be your 7-digit COSMO ID

**Password:** Your password will be the same password you use for your GroupWise email.

## Password Management and Expiration

Your Novell / GroupWise email / Blackboard password expires 180 days after you set it. You will need to go to the [Password Manager](#) and change your password at or before that time.

Novell will send you an email 15 days before your password expires and 5 days before your password expires. The message will suggest that you change your password immediately and will include a link to the Password Manager. When you change your password here your new password will be used in your email, Blackboard and Novell.

If you have not already done so, please use the [Password Manager](#) now to set your two challenge questions. Having done that will allow you to reset your own password with the Password Manager even if you forget your old password. If you have not set your challenge questions and you forget your password you will need to contact the helpdesk.

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If you are still experiencing trouble accessing Blackboard, please call the Help Desk at (414) 297-6541. Blackboard support personnel cannot resolve login problems.