

Changing a User's Availability in a Particular Blackboard Course

Making a student unavailable in a Blackboard course does not affect their availability in their other courses. If a student is unavailable in your course he/she will not see your course listed in the My Courses box in Blackboard and will not be able to get into your course.

Stacking: Students not actually enrolled in COSMO in the "main" section will not be automatically dropped. The faculty member will need to make these students unavailable AFTER they have been officially dropped. You may also want to change the role of these students to Guest since then they will not show up in your gradebook. Students registered for the "main" section WILL be automatically dropped.

Directions:

- Control panel of course
- List/Modify Users in the User Management box in the upper left
- Click Search
- Click on the Properties button to the right of the user's name.
- Click yes/no depending on whether you are making the user available or unavailable in your course.
- Click the Submit button.