 Library

What:
The MATC Libraries are open to students as well as faculty and staff, as a quiet place to study; and to obtain books, periodicals, and audiovisual materials. An "Interlibrary" loan service provides access to metro Milwaukee libraries and libraries across the country.

The libraries are open during the week according to a posted schedule, and students, faculty, and staff need a MATC Campus Card to use their services. Campus Cards can be obtained in the Student Services building.

Electronic Services
Online resources include online catalog for access to holdings of books, audiovisual materials, reserves and articles owned by MATC as well as access to Internet sources and electronic databases. Over 60 electronic full-text databases and some indexing/abstracting services provide current information to support MATC programs. These titles include Infotrac, Hoovers Online, Encyclopedia Britannica, and ERIC.

ProQuest Newspapers is one of the components of Badgerlink, the free statewide service available to students and instructors. ProQuest Newspapers offers full-text access to newspaper articles in the New York Times, the Milwaukee Journal Sentinel, Wall Street Journal, and others.

Faculty and students benefit from easy-to-use search capabilities and more efficient ways of retrieving information within databases. Full text options expand periodical/newspaper title holdings and provide additional indexing of currently held periodical titles at MATC. Faculty and students have the ability to print, at no cost within the library.

Faculty and students are also given electronic access to the library catalogs of Marquette University Library, UW-Madison Libraries, Medical College of Wisconsin Library, UW-Milwaukee Library, Milwaukee County Federated Library System, and the Switch Libraries — composed of Alverno, Concordia, Cardinal Stritch, and Wisconsin Lutheran Milwaukee Institute of Art and Design, Mount Mary, Sacred Heart School of Theology and St. Francis Seminary. INFOPASSes may be issued by MATC libraries to allow faculty and students to obtain books from some local libraries.

MATC libraries seek to serve faculty and students by offering scheduled presentations, orientations, and/or library tours in specially-equipped labs. It is believed that this will create the awareness and exposure to empower MATC students to succeed and equip themselves with the information necessary for life-long learning skills. Forty-eight (48)-hour notice is required to schedule library instruction.

Faculty are encouraged to visit and consult with library staff before giving students library assignments as acquiring additional materials may be necessary. The library needs time to order and add new materials. Faculty may also place materials on reserve for students at the library circulation desk. Reserved materials may also be placed online for 24/7 access.

Allow at least two or more days for staff to prepare items for reserve before sending students to the library. Please remind students that they must have a
current Campus Card to use or borrow library materials. Library policies and procedures on reserve materials are available at each campus library.

The Library offers many on-line and electronic services. Using either computers in the Library or an Internet connection, you and your students can access the Library Catalog as well as the catalogs of other libraries and an extensive collection of electronic resources such as databases, periodical articles and electronic books. Remote access to these resources can be accomplished simply with your 7-digit ID number.

How:

Reserve
You may choose selected books for assigned readings in your classes. You can supply the book or the books will be pulled from the stacks and are available for your student's use in the Library.

Video/DVD Carrels
Video Carrels are available for student viewing of videos and DVDs that may have been missed due to absence or for review of A/V material. Arrangements may be made with the Library staff to reserve A/V materials for you students.

Reference Librarians
Librarians are available to help individuals use the Library's resources and will also make appointments for class presentations.

Where & When:

**Milwaukee Campus – Room M377**  
Ext. 76946  
7:30 a.m. – *9:30 p.m. Monday-Thursday  
7:30 a.m. – 4:00 p.m. Friday  
10 a.m. – 2:00 p.m. Saturday for Weekend College

**Mequon Campus – Room A282**  
Ext. 82212  
7:45 a.m. – *9:00 p.m. Monday-Thursday  
7:45 a.m. – 4:30 p.m. Friday  
9:00 a.m. – 1:00 p.m. Saturday for Weekend College

**Oak Creek Campus – Room A202**  
Ext. 54602  
7:45 a.m. – *9:00 p.m. Monday-Thursday  
7:45 a.m. – 4:00 p.m. Friday  
10:00 a.m. – 2:00 p.m. Saturday for Weekend College

**West Allis Campus – Room 213**  
Ext. 65392  
7:45 a.m. – *8:30 p.m. Monday-Thursday  
7:45 a.m. – 4:00 p.m. Friday  
10:00 a.m. – 2:00 p.m. Saturday for Weekend College

*Note: Library hours are extended past 4 p.m. only when evening school is in session. Please check with individual libraries for their summer hours and for hours between semester schedules.